

## **Terms of Use and Privacy Policy**

### **Terms of Use**

#### Acceptance

The following terms and conditions (the “Terms”) govern all use of the <https://registration.fyevent.com/events> website (the “Site”). The Site and the services available through the Site (hereinafter referred to as “Service”) are owned and operated by FYE – For Your Event. You can contact FYE – For Your Event at <http://fyevent.gr/contact>. By using any part of the Service you agree to all of the Terms and Conditions and the Privacy Policy contained herein. To use the Services the user must be of age.

#### Modifications

FYE For Your Event can modify the Terms any time and you are responsible to check these Terms for any changes. If you continue to use the Service, this constitutes that you accept these changes.

#### Description

Users who are organizing events (the “Organizers”) can use the Service to provide information for the event they organize and collect registration fees directly from users who want to attend the event (the “Buyers”). Online payments are transacted through third party online payment service providers, like PayPal.

#### Questions

Please send an e-mail to [info@fyevent.gr](mailto:info@fyevent.gr) for any questions you may have

### **Privacy Policy**

Welcome to FYE – For Your Event Registration Form. The registration form (“FYE”) enables event organisers (“Organisers”) to promote, manage and get registrations for their events. People (“Attendees”) can register for events and share event information with their network. It is our policy to respect your privacy regarding any information we may collect while operating our website and applications for social networks and mobile phones (the “Services”). Your privacy is critically important to us. If you have questions about deleting or correcting your personal data please contact our support team.

### **Information We Collect**

**Cookies.** A cookie is a string of information that a website stores on a visitor’s computer, and that the visitor’s browser provides to the website each time the visitor returns. FYE uses cookies to help FYE – For Your Event identify and track visitors, their usage of FYE website, and their website access preferences. FYE visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using FYE’s websites, with the drawback that certain features of FYE’s websites may not function properly without the aid of cookies.

## **Gathering of Personally-Identifying Information (Personal Data)**

Certain users of the Service choose to interact in ways that require FYE to gather personally-identifying information. The amount and type of information that FYE gathers depends on the nature of the interaction.

**Organisers.** We ask event Organisers, who sign up for the Service, to provide their personal data, including name, surname, and an email address (username). Depending on the type of events they organize (free or paid events) and their use of the Service, we might also ask them to provide more information including as necessary their phone number, address, contact e-mail address, Tax Identification Number, billing address, occupation, bank account number, PayPal account, Stripe account.

**Attendees.** Those who register for an event are asked to provide their name, surname, company and email address. They might be also asked to provide additional personally identifying information including without limitation their address, phone number, occupation. If an Attendee voluntarily provides that information, it will be available to us. In addition, such information will be delivered to the Organiser of the applicable event in accordance with "Information we share" below.

We do not ask for credit or debit card information and we do not process or store such information. For paid events that Organiser has enabled payment via credit card, PayPal or via bank transfer, Attendees are redirected for the payment to a secure page of a Bank, PayPal. In each case, FYE collects such information only insofar as is necessary or appropriate to fulfil the purpose of the user's interaction with the Services. FYE does not disclose personally-identifying information other than as described. And users can always refuse to supply personally-identifying information, with the caveat that it may prevent them from engaging in certain Service-related activities.

### **Information Security**

We work hard to protect FYE and our users from unauthorized access to or unauthorized alteration, disclosure or destruction of information we hold. We encrypt many of our services using SSL.

### **Links to other web sites**

Our services may contain links to other web sites, controlled by others. Please contact those web sites directly for their Privacy Policies.

### **How we use information we collect**

We use the information we collect from all of our services to provide, maintain, protect and improve them, to develop new ones, and to protect FYE and our users. We may use the Personal Data as follows:

Services delivery. To be able to provide the Services.

Support. To manage your account and provide you with customer service.

Marketing. To contact you in the future, with your consent, about events, products or services that may be of interest to you. Products and services can be either ours, of our affiliated companies or other third parties.

Organiser emails. Organisers can also contact you by e-mail.

Analysis. To perform research and analyse your use of, or interest in, events, products, services or content.

Personalization. To help us develop and display content tailored to your interests.

Internal business purposes. To manage our business, to enforce our terms and conditions.

Other functions. To perform other functions, which we will describe to you at the time we collect the information.

FYE processes information on servers in Germany. We may process your personal information on a server located outside the country where you live.

### **Information we share**

We do not share personal data information with companies, organizations and individuals outside of FYE unless one of the following circumstances apply:

With your consent. We will share personal information with companies, organizations or individuals outside of FYE when we have your consent to do so. We require opt-in consent for the sharing of any personal information.

With event Organiser. When an “Attendee” registers to an event, information we collect is shared with the applicable event Organiser. Organiser will share certain participant data (Surname, Name, Title & Company Name) on the conference website for networking reasons. As an Attendee, you are able to remove your details from the attendee list or to contact the event Organiser and FYE with regard to this matter.

For external processing. We may provide personal information to our affiliates or other trusted businesses or persons to process it for us, based on our instructions and in compliance with our Privacy Policy and any other appropriate confidentiality and security measures.

For legal reasons. We will share personal information with other parties for legal reasons if we have a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:

- meet any applicable law, regulation, legal process or enforceable governmental request.
- enforce applicable Terms of Service, including investigation of potential violations.
- detect, prevent, or otherwise address fraud, security or technical issues.
- protect against harm to the rights, property or safety of FYE, our users or the public as required or permitted by law.

We may share aggregated, non-personally identifiable information publicly and with our partners. For example, we may share information publicly to show trends about the general use of our services.

If FYE is involved in a merger, acquisition or asset sale, we will continue to ensure the confidentiality of any personal information and give affected users notice before personal information is transferred or becomes subject to a different privacy policy.

### **Your Choices**

Limit the Personal Data you provide. Choose not to provide any Personal Data or limit the Personal Data you provide. This could prevent you from engaging in certain Service-related activities, like opening an account or registering for an event.